



HIGHWAYS FORUM

Wednesday, 2nd April, 2014

**7.30 pm or at the rising of the
Highways Liaison Briefing**

Town Hall, Watford

Publication date: 25 March 2014

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Jodie Kloss in Democracy and Governance on 01923 278376 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

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COMMITTEE MEMBERSHIP

Councillor I Sharpe (Chair)

Councillors I Brandon, K Collett, M Hofman, A Khan and K McLeod

Co-optees: County Councillors Bell, Giles-Medhurst, Hastrick, Joynes, Scudder and Watkin

AGENDA

PART A - OPEN TO THE PUBLIC

1. **APOLOGIES FOR ABSENCE**
2. **DISCLOSURES OF INTEREST**
3. **UPDATE ON ACTIONS** (Pages 1 - 2)
4. **WATFORD BOROUGH COUNCIL PARKING AND HIGHWAY WORKS** (Pages 3 - 18)

Report of the Transport and Infrastructure Section Head
5. **HERTFORDSHIRE COUNTY COUNCIL SCRUTINY: HIGHWAY JOINT MEMBER PANELS - SUCCESSOR ARRANGEMENTS** (Pages 19 - 22)

Report of the Head of Regeneration and Development

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Actions agreed by the Highways Forum on Wednesday, 23 October 2013

Agenda Item No	Topic	Action
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Part A – Items considered in public		
1	Apologies for Absence/ Committee Membership	<ul style="list-style-type: none"> • The Committee and Scrutiny Support Officer to update the attendance record.
2	Disclosures of interest	<ul style="list-style-type: none"> • None
3	Follow-up on actions	<ul style="list-style-type: none"> • Most actions can be signed off. • One action from the last meeting could not be resolved: Cllr Sharpe and County Cllr Giles-Medhurst to discuss with relevant officers whether the Forum could receive a copy of the Section 106 report and more details on the significant schemes that had been funded by the Highways Locality Budgets.
4	Watford Borough Council Parking and Highway Works	<ul style="list-style-type: none"> • The Traffic Engineer to circulate the second leaflet related to the Callowland Parking Study to members. • The Transport and Infrastructure Section Head to discuss the enforcement of yellow lines on the Radlett Road Estate with the Parking Shop. • The Transport and Infrastructure Section Head to ensure that the County Council liaise with local councillors when considering the removal of guard rails. • The Transport and Infrastructure Section Head to circulate the report on subways to Members. • The Transport and Infrastructure Section Head to circulate the Parking Shop Annual Report. • The Transport and Infrastructure Section Head to circulate information about the Quality Network Partnership to Members.
5	Local Sustainable Transport Fund-Tackling Congestion in Watford	<ul style="list-style-type: none"> • This item was withdrawn as the content has been considered under the preceding Highways Liaison Meeting at which all members were present.

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Part A

Report to: Highways Forum
Date of meeting: 2nd April 2014
Report of: Transport and Infrastructure Section Head
Title: Watford Borough Council Parking and Highway Works

1.0 **SUMMARY**

1.1 This report provides current information on the Borough Council's Traffic Orders, Projects relating to highways works within its responsibility and the Parking Service.

2.0 **RECOMMENDATIONS**

2.1 To note the report.

Contact Officer:

For further information on this report please contact: Andy Smith, Transport and Infrastructure Section Head
telephone extension:8115 email:andy.smith@watford.gov.uk

Report approved by: Jane Custance, Head of Regeneration and Planning

3.0 **TRAFFIC ORDERS**

3.1 **Woodland Drive and Orchard Drive**

Following representations from residents of these two roads following re-surfacing in 2012, the Council formalised a layout in Orchard Drive which negated the need for bays to be marked on the road and this went live in May 2013. A similar 'no bays' scheme was proposed in Woodland Drive and was implemented in late 2013

3.2 **Woodside Leisure Centre**

The original Traffic Regulation Order controlling the use of the car parks at the Woodside site was introduced in 2009 to tackle problems of inappropriate parking behaviour. This Order did not cover the upper car park of approximately 160 spaces as at the time it required refurbishment to bring it up to a suitable standard such that an enforcement regime could be introduced. Following completion of refurbishment work on the site a revised traffic order covering the complete site has been developed.

The revised Traffic Order covering the site has now been completed and became operational in June 2013.

3.3 **TROs Various Sites**

Appendix A details the locations across the Borough which formed the 2013 various sites Traffic Order.

The Statutory Consultation on the proposals took place in October 2013. And agreed measures were implemented towards the end of 2013.

A new list of sites to be progressed from the reserve list to the action list for consideration in 2014/15 has been agreed by the Portfolio Holder Councillor Sharpe and will be taken forward after the elections in May 2014.

3.4 Initial informal consultations on possible parking controls on the Leavesden Green Estate and on parking bays in Lower High Street (close to the access to B&Q) took place in early 2014. The member of staff leading on these projects has recently gone on maternity leave which has led to some delay however the work will be picked up by existing staff over the next few weeks.

3.5 **Nascot Ward - Grandfield Avenue / Bellamy Close / Priory Fields**

Proposals to address obstructive parking by non-residents in this area has been the subject of two consultations over the last 18 months. Although there is general agreement regarding the need to address the problem, there is currently no community consensus on the type of scheme to be introduced.

A revised scheme incorporating a mix of yellow lines and a CPZ was the subject of a statutory consultation in February 2014 and representations are currently being considered

3.6 **TROs Un-Actioned Sites**

Appendix B details the list of locations remaining on the reserve list for future consideration.

3.7 **Off Street Parking Places Order Amendment**

An Off Street Parking Places Order Amendment is currently being processed for Pinner Road car park at Bushey Arches. The purpose of the Order is to control the use of the car park to manage length of stay and prohibit inappropriate use (parking out of bay for example).

Provision within the amendment order will also cover the use of the electric vehicle at Pinner Road car park plus our existing car parks (Town Hall, The Avenue and Longspring). This is being introduced to deter misuse of the bays by non electric vehicles. It is hoped to advertise the Order inviting representations in April 2014.

3.8 St Albans Road Parking Study

The stage 1 consultation seeking views on current parking issues and on options for area wide parking management was completed in August 2013. The responses supported the introduction of a CPZ and a detailed design for further consultation was prepared and consulted on early in 2014. The responses received from the stage 2 consultation were very mixed with few roads supporting the introduction of a CPZ. A report on the consultation is to be taken to Cabinet at it's meeting in July 2014.

3.9 CPZ Investigation Zone E

Controlled Parking Zone E covers the area within the Ring Road which includes Smith Street/Granville Road and The Crescent.

Following requests from residents supported by Ward and Divisional Members proposals to extend the zone operating hours to 8 am to 10 pm every day to address evening/ weekend parking from the adjacent Met Quarter restaurant development were taken forward in the latter part of 2013. The proposal was implemented at the beginning of December 2013.

3.10 Controlled Parking Zones - Area Wide Review

The views of residents and businesses within the existing CPZs in Watford were sought via questionnaires distributed over the summer. The consultation period ended on 18 September and a full report on the outcome was presented in December 2013. The majority of respondents supported the current CPZ regime. The two most significant changes identified relate to the introduction of full zone controls in zone M/N (currently only match day) and the introduction of a residents parking scheme in The Larches in Oxhey. Proposals for these changes will be developed and taken through the consultation processes during 2014/15.

3.11 Radlett Road Estate (including Link Road)

Initial survey work to assess the views of residents in relation to parking issues on the Estate was completed in the summer. Although this showed general agreement regarding the problem of commuter parking on the Estate, there was no consensus regarding a preferred option to address the identified issues. A further round of consultation, including holding an exhibition in the autumn is planned at which views will be sought on detailed designs for a range of options.

3.12 High Road Leavesden Parking Consultation

A request was received in 2012 to investigate obstructive parking around Leavesden Green JMI School, High Road, Leavesden.

Initial consultation supported a draft proposal for parking controls with some minor amendments and the revised scheme went to Statutory Consultation in September 2013. The scheme was implemented on site in late 2013.

4.0 PROJECTS

4.1 Under s115 of the Highways Act

The Borough Council can undertake works on the highway where they are providing an amenity.

4.2 Car Park Refurbishment Projects – Timberlake car park Radlett Road and Watford Business Park car park

Both Timberlake car park at Radlett Road and Watford Business Park car park are sites which has been identified within the Resources and Corporate Plan projects 2011-15 as sites which could potentially have charges introduced to regulate use and generate income.

Timberlake car park is being promoted as a strategic place to park for visitors to the Colne Valley Linear Park it is for this reason that as part of the improvements the works include a designated short stay pay and display parking area to facilitate leisure activities.

To-date car park surfacing and drainage improvements have been carried out together with lighting improvements. Over the next month the scheme will see the introduction of dedicated Disabled Bays and an Electric Vehicle Charging Unit.

Following concerns raised regarding access in and to the Watford Business Park, Hertfordshire County Council's (HCC) highways team has been working with Watford Borough Council to look to improved access and develop an effective parking management scheme to prevent obstructive parking within the business park.

Proposals have been agreed which include improved pedestrian, cycle and bus access on Caxton Way and Greenhill Crescent.

It is anticipated that the changes will bring benefits to the businesses now and into the future. These proposals have been designed with the knowledge of the proposed new station at Ascot Road as part of the Croxley Rail Link scheme and other nearby developments.

Positive management of the Watford Business Park car park is consistent with the broader objectives of the Watford Business Park which are being promoted and developed by HCC/ WBC Property Team.

A scheme to refurbish the WBP car park has been designed and approved by the Portfolio Holder. Refurbishment works within the car park have commenced with the remarking of the bays, introducing dedicated disabled bays and infrastructure to enable electric vehicles to charge.

The First Phase of the HCC on-road improvement measures were completed before Christmas 2013. The works included carriageway resurfacing and footpath improvements. The second phase of works commenced on the 17th March 2014 and these include introducing a new cycle lane, bus stop improvements throughout the business park and a new one-way road layout. The works are expected to be

completed in full by the 11th April.

4.3 Watford Parade public realm works

Following the outcome of a 'physical master plan for the top of the town' (Watford Town centre Cultural study 2009.AECOM). The plan proposals are aimed at 'knitting together' public spaces and venues to create a new cultural heart to the town.

The aim of the project is to physically transform the parade / pond area from being a place with negative association with evening drinking culture into a new civic space for the town centre.

Watford Borough Council approved a budget of up to £4.3 m to cover works, fees and associated costs for the improvement to the upper section of the Parade, with the aim of transforming it into key civic space with the flexibility and capacity to accommodate a variety of outdoor events.

Implementation is currently underway and due to be completed in April 2014

The area of The Parade from Clarendon Road to the pond is now open and new lighting and street furniture installed, the new trees are currently being planted. The bridge structure is now in place as is the filtration system for the pond. Work is on target to complete by the end of April and events have now been scheduled.

4.4 New Market Project

We have now appointed our principal contractor and unit supplier for delivering the new Market project. Works start on the new Market site on the 31st March and are set to be completed by mid September 2014.

On the 17th March works commenced on the construction of a new footpath link from Clarendon Road to the new Market. The works include, lighting upgrades, signage, new pedestrian drop kerb facilities and improvements to the Beechen Grove subway.

5.0 Heritage Projects and Renovation schemes

5.1 Listed Tombs Restoration St Mary's Churchyard

The project to restore various heritage assets in St Mary's Churchyard, which was largely funded by the Heritage Lottery Fund, is now complete. Twelve chest tombs and one headstone have been comprehensively cleaned and repaired, signage has been installed and leaflets have been published, along with a new website. A list of works to further improve the area, such as repairing footpaths and improving landscaping has been sent to the Council's Parks Department, who will look to fund works in 2014 with the aim of gaining Green Flag status for the open space.

5.2 The Peace Memorial

The project to restore the Peace Memorial, which was part funded by the War Memorials Trust, is now complete. The works included specialist cleaning and repair work of the bronze statues and stone plinth, as well as replacement paving around the base.

5.3 The Square Conservation Area

An enhancement project, which was part funded by the local County Councillor, is complete for the terraced streets in The Square Conservation Area. Works in Aynho Street, Banbury Street, Oxford Street, Souldern Street and Vicarage Road have included putting in replacement paving slabs, replacing concrete bollards with conservation grade metal equivalents, removing broken concrete tree grills, replacing faded signs, improving street name plates and other footway repairs. This project compliments the enhancement works that took place in the adjacent Cemetery last year, which included improved paving and boundary treatments.

5.4 Coal Duty Markers.

City of London Corporation have restored two Coal Duty Markers in the Borough, while a third one is due to be restored soon. The Council is restoring a fourth one in Waterfields Recreation Ground, with works complete by April.

5.5 Re-engraving of the Christ Church War Memorial.

A grant has been received from the War Memorials Trust for re-engraving the Christ Church War Memorial, with the local County Councillor providing the remainder of the funding. Work is likely to take place in the next two months. The Church have already arranged for conservation repairs and cleaning to take place following a vehicular crash into the memorial.

5.6 Leavesden Road Horse Trough

Match funding has been received from Hertfordshire County Council for a project to undertake repairs to the Horse Trough on Leavesden Road and to further enhance its setting. Part of the funding has been provided by the local County Councillor. The scheme will commence in mid April and be completed by the end of May.

5.7 Bandstand

A Listed Building Application has been made for relocating the Bandstand back to its original location in Cassiobury Park. The project, which is largely funded by the Heritage Lottery Fund, will include conservation repairs and cleaning of the structure. Options for enhancing the space next to the Watford Central Library, where the Bandstand is currently located, are being explored by the Council.

5.8 **De-cluttering your streets**

As a linked project to the development of the Conservation Areas Management Plan, Watford Borough Council have identified street clutter in conservation areas and the wider Borough.

The Council has worked with Hertfordshire County Council to get outdated signs and unnecessary street furniture removed in the last few months. So far approximately 500 pieces of clutter have been removed in the Central, Oxhey, Park, Nascot, Holywell, Vicarage, Stanborough and Woodside Wards. The de-cluttering projects have been funded by the respective County Councillors for the Divisions.

Discussions are now taking place with a view to extending the project of de-cluttering to Callowland, Leggatts, Meriden and Tudor Wards.

6.0 **New Bus Shelter Installations**

In January a new non advertising bus shelter was installed in Haines Way.

The planned installation of a new bus shelter in Vicarage Road has been delayed due to the shallow depth of underground apparatus. A steel plate has been designed to enable the shelter to be securely installed and the project is expected to be completed by the end of March.

The new shelter, situated opposite Watford Hospital entrance, will be fitted with a real time information screen providing up to date information on bus arrival times.

Over the next three weeks all 112 bus shelters across the Borough will have up-to-date time-tables installed.

6.1 **New Cycling Infrastructure**

As part of the Watford Business Park sustainable transport improvement project HCC and WBC have offered businesses an innovative scheme for installing cycle stands within the businesses premises. Each business has been offered up to 4 cycle stands for free which will then provide cycle parking for up to 8 bicycles. The joint funding project is aimed at promoting cycling as an alternative to other modes of transport.

The divisional County Councillor for Oxhey and Central has funded the installation of cycle stands at the following locations.

108 Villiers Road - pavement in front of public house on Upper Paddock Road side;
83 Chalk Hill - pavement in front of shop;
Bushey & Oxhey Methodist Church - to west of Church off King Edward Road; St Mathew's Church, Eastbury Road - to east of Church Hall ;
Oxhey Bowls Club - south of Watford Heath;
2 Woodford Road - pavement in front of public house on Woodford Road side;
207 Queens Road - pavement in front of shop;
11 King Street- pavement in front of shop;
WCHT at 59 Clarendon Road - space to east of the building.

The new stands are set to be installed during early April.

6.2 **Subways Enhancement Project**

The Council is anxious to encourage walking as a viable alternative to the use of the private car and it has recognised that the quality of the subways across the Borough vary considerably.

In June 2013 a project was commissioned to survey all the subways in the Borough to identify current level of usage and to make an assessment of the environmental quality of the subways so that decisions can be made regarding the targeting of funding for environmental improvements.

The survey results have provided a list of subways where environmental improvements can be introduced to make the subways more inviting with a view to encouraging greater use.

Through a funding opportunity and partnership working with Herts County the Council has funding available to carry out works during 2014/15 at the following subway sites.

- Church Road to Watford Junction Station
- The Crescent leading to Watford Field Road
- George Street to Vicarage Road (under Exchange Road)
- Clarendon Road by Jury's Inn (under Beechen Grove)
- Coates Way to Horseshoe Lane (under the A405)

Some preliminary works have already been undertaken in terms of vegetation removal and introducing new signage to two of the Subways under the A405 North Orbital Road. The subway from Church Road leading to Watford Junction Station has also seen vegetation clearance and a new footpath laid. The plans from April is to undertake similar improvement works to the other subways identified above.

6.3 **Promoting Electric Vehicle Charging Units**

In partnership with HCC new signage is to be erected on the WBC car park information boards to highlight the electric charging infrastructure that has been installed.

In April new /replacement signage will be erected at the following car parks:

- Longspring
- Town Hall
- The Avenue
- Pinner Road
- Watford Business Park
- Timberlake, Radlett Road

7.0 PARKING SERVICE UPDATE

7.1 Representations Officer Vacancy

The closing date for the vacant post of Representations Officer based at the parking Shop in Market Street has just passed and we have received 25 applications. Short-listing is underway and we hope to arrange the first interviews during the course of March with an appointment made in April.

7.2 Bailiff Contract

Our current bailiff contracts end on 31st March 2014 and it has been agreed that our present arrangements will be extended until 31st December 2014 by way of service level agreements. This coincides with the expiry of the Council Tax bailiff contracts, which may allow for a joint retendering process at that time.

7.3 Controlled Parking Zone E

Controlled Parking Zone E, which covers the met quarter of King Street and the surrounding area, introduced an extension of the controlled hours until 10pm, 7 days a week, on 2nd December 2013, in response to resident's concerns regarding additional traffic caused by visitors to the new restaurants. Physical enforcement of the new evening restriction commenced on 9th December 2013.

7.4 New Technology progress up-date

The new web based permit module, which allows residents of the controlled parking zone to purchase their annual permit online, went into operation on 2nd December 2013. Work continues to improve renewal functions of the system and the possible implementation of additional functionality to accommodate the purchase of visitor vouchers.

7.5 Introduction of CCTV Body Cameras

Sadly, there have been a number of incidents over a significant period of time where Civil Enforcement Officer's on routine patrols have been the subject of an unacceptable level of verbal and physical abuse. As a result, in partnership with its enforcement contractor, Vinci Park UK, the Council have agreed to the purchase of 20 CCTV body cameras. Evidence provided by other authorities using these cameras has shown a notable reduction in abusive encounters and it is hoped that a similar result will be seen within Watford. It is anticipated that these cameras will be in operation by May 2014.

8.0 **Quality Network Partnership (QNP)**

8.1 **The Partnership**

Watford has entered in to a Memorandum of Understanding (MoU) with Hertfordshire County Council, Dacorum Borough Council and the Bus Operators in relation to the establishment of a voluntary Quality Bus Network Partnership for the Watford and Dacorum areas.

The key outcome from the MoU is the co-operative working of the public and private sector to develop the bus network as a means of encouraging modal shift away from the private car.

The MoU aims to:

- Introduction of a wider Travel Plan Strategy.
- Routes and corridors designated with a minimum service level based on demand, with integration between rail and bus (where feasible)
- Real Time/Automatic Vehicle Location (AVL) information on all routes serving the QNP area, with public display using screens, mobile and internet technology (where suitable)
- Offer a common and interchangeable ticketing scheme, capable of incorporating smartcard technology, for integrated ticketing between services and operators
- Traffic management schemes, parking controls, street works orders and bus priority schemes, supported by strong enforcement measures that allow buses to offer quick and punctual services at all times
- Route specific marketing

Officers from each of the Authorities are jointly working to develop short, medium and long term infrastructure projects to help improve the passenger transport network provision within the QNP areas of Watford and Hemel Hempstead.

8.2 **The Infrastructure and Network Planning working group**

The main bus operators have currently identified 46 traffic problem points within the Watford and Hemel Hempstead area. The Infrastructure and Network Planning working group are currently looking at possible solutions (if ones exist), who is to action the points, the priority of the problems and expected completion dates. So far 13 of the locations have been identified as quick wins. 14 have been identified as medium term projects. 16 have been identified as long term projects and the remainder have been identified as not achievable. Funding for the improvements is to be provided as part of the LSTF.

The other groups set up to support the QNP are Ticketing and Fares, Marketing/ Communications and Travel Planning.

9.0 **CCTV, WI-FI and Footfall up-dates**

9.1 **CCTV control room move to Shady Lane**

The Council's principal contractor, Videcom Ltd, continues to make good progress on the installation configuration and cabling of the camera control, recording and video switching systems. The construction of the control room at Watford Police Station is now complete. Field testing and commissioning will commence on the 21st March. CCTV images will be received and cameras controlled at Shady Lane by the 31st March.

The transfer of the camera communications system is also making good progress and is on target for the 31st March. Wireless transmission equipment and associated cabling is being installed on the roofs of the Town Hall, Charter, Church, Gade, INTU and Vicarage Road Stadium.

Mayor Dorothy Thornhill is attending on the 2nd April to formally open the control room.

9.2 **Town Centre Footfall Counter Project**

The proposal is to install a network of pedestrian counters at strategic gateways and routes throughout the town centre. The system will provide structured reports of pedestrian numbers on an hourly basis indicating trends and hotspots. The objective is to provide baseline data to enable the monitoring of the effectiveness of policies and strategies for town centre redevelopment, cultural events and major transport infrastructure projects.

The project is at the scoping and initiation stage. A number of key providers have been consulted on technical options and pricing models to enable the development of a business case and project plan.

If funding bids are successful it is anticipated that works could commence in Autumn 2014 following the procurement process.

9.3 **Town Centre Access WI-FI**

The proposal is to create a public area wi-fi network across the town centre within the area bounded by Watford Junction, West Herts College, Vicarage Road Stadium and High Street Station. This would enable visitors to the town with wireless enabled portable devices such as smart phones, tablets and laptops to access high speed internet on the move.

The Council is currently scoping the proposals and commencing discussions with potential consultants for the drafting of specifications prior to a procurement process using the Government Framework.

Subject to funding being available it is anticipated that works could commence in Spring 2015.

Appendices

Appendix A TRO Various Sites

Appendix B TRO Un-Actioned Sites

Background Papers

No papers were used in the preparation of this report.

File Reference

none

**APPENDIX A
ACTIVE SITES FOR CURRENT VARIOUS ROADS TRO AND 2014/ 15
ORDER**

LOCATION	NOTES	Sites agreed for next various sites TRO	Status
Leavesden Green Estate	Request for junction protection markings on Rushton Ave to prevent obstructive/ dangerous parking.	Site meeting Councillor and Residents held July. Initial proposals drawn up and approved by Ward Members. Initial consultation completed Jan 2014. Completion July 2014	Amber
Reeds Crescent	Commuter ban being circumvented by employees at Weatherspoons. Obstructive parking	Statutory consultation to commence 27/9/13. Completed	Green
Derwent Close/ Ennerdale Drive	Junction. protection markings at jn with A405. Also more extensive issues re: obstruction/ access	Statutory consultation to commence 27/9/13. Work on hold pending further consultation	Amber
Lower High Street (adj to Bridge Place)	Possible shared use / residents permit bay close to Bridge Place to protect approx 6 bays for residents/ short stay shoppers (Café)	Draft proposal circulated to Ward / Divisional Members for comment. Informal consultation Spring 2014	Amber
Greycaines Road (Sept 2012)	Obstructive parking opposite entrance to Barton Petroleum, Greycaines Rd makes reversing tankers in to site v difficult. Site plan done.	Statutory consultation to commence 27/9/13. Completed	Green
Dell Rd/ Elm Grove jn (July 2012)	Obstructive parking associated with school traffic	Statutory consultation to commence 27/9/13. Completed	green
Newhouse Crescent (eastern arm)	Obstructive parking on eastern arm causes problems for buses using the route at the end of the school day.	Statutory consultation to commence 27/9/13. Work on hold pending further consultation.	Amber
Kytes Drive	Extension of DYs at junction with Coates Way to prevent obstructive parking	Statutory consultation to commence 27/9/13. Complete	Green

Sites identified for 2014/ 15 Order

LOCATION	NOTES
Longspring o/s nos.71-79 LEGGATTS	Request for waiting restrictions to prevent obstructive parking. Tentative agreement from residents to scheme. HCC agree to principle. Promoted by Cllr Khan.
Chilcott Rd/ Gammons Lane jn LEGGATTS	Parking on verge/ shrub beds causing damage & obstructing visibility. Promoted by County Councillor Giles-Medhurst
Church Rd/ Salters Gdns (Cllr Watkin) NASCOT	Parking opposite entrance to Salters Gdns makes it difficult for large vehicles (refuse) to get in to site. Possible extension of yellow lines opposite entrance. Promoted by Cllr Watkin
Kingsfield Road, OXHEY	Outcome of parking study. Need for DYLS on Kingsfield Road in vicinity of nos. 47 – 55 approx. Promoted by Oxhey Ward Councillors
Eastbury Road o/s shops N of Brookdene Ave. OXHEY	Problems of vehicles parking wholly or partially on the f/w outside shops creating a hazard for pedestrians. (reported through Mayor's Office)
Parkside (off Eastbury Rd) OXHEY	Concerns at obstructive parking on Parkside, particularly on leg running from Eastbury Rd and on junction where road splits. (currently subject of temporary parking controls to support construction work). Also concerns regarding commuter parking on Eastbury Road close to children's' playground denying parking opportunity for parents and cramping free flow of traffic.
Greenbank Rd o/s nos 51 & 53 NASCOT	Request from resident of no 51 for existing DYLS to be extended across driveways of 51 and 53 to improve forward visibility and reduce obstruction to driveways. Promoted by Councillor Aron.
Leveret Close WOODSIDE	Yellow lines introduced in 2013 have resulted in increased obstructive parking in Leveret Close. Promoted by Councillor D Scudder

Updated 18 March 2014

**TRO REQUEST SITES – APPENDIX B
UNACTIONED**

LOCATION	NOTES
Comet Close Leavesden	Obstructive parking on footways/ bend particularly in evenings and weekends
Cart Path, Horseshoe Ln	Request for Residents Only parking to address non-resident parking from adj Sports Centre customers.
Holland Gdns/ St A Rd jn And Spring Gdns/ St A Rd jn	Obstructive parking on f/w impacting on sight lines
Leavesden Rd n of Copsewood Rd	Removal of waiting restrictions on w side on one way section to create more parking for residents
Pheasant Court, off Holtsmere Close Garston	Obstructive parking opp and adj to entrance to retirement complex. Request for DYLS opposite.
Vicarage Rd precinct	Request to extend max waiting time in surrounding parking bays from 1 hr to 2 hrs – supporting petition. Member support from Vicarage and Central. Petition 18 signatures (residents and businesses)
Railway Terrace jn with Copsewood Rd	Obstruction of jn by parked vehicles (new devt.)
Crown Rise	Obstructive parking by non-residents. Requests for DYL on one side.
Ganders Ash o/s approx nos. 20/22	Majority of parking takes place on one side of road but occasional vehicle/s park on other side causing a pinch point and obstruction.
Sheriff Way Turning head r/o no 57	Obstruction of turning head and private accesses to garage doors.
Estcourt Rd, Central	Blue badge holders park on s side between entrance to Sutton Rd car park and Beechen Grove signals obstructing junction follows. Possible loading ban
Scammell Way/ Crusader Way jn (west)	Visibility to the right emerging from Crusader Way obscured by parked vehicles. Requests extension of existing DYLS
Stripling Way/ Jellicoe Road	Match day parking problems leading to obstruction

Updated 18/3/14

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PART A

Report to: Highways Forum
Date of meeting: 2 April 2014
Report of: Head of Regeneration and Development
Title: Hertfordshire County Council Scrutiny: Highway Joint Member Panels – Successor Arrangements

1.0 SUMMARY

- 1.1 This report seeks Councillors' views about the successor arrangements to the Hertfordshire Highways Watford Joint Member Panel.

2.0 RECOMMENDATIONS

- 2.1 that the Forum's comments be incorporated into Watford Borough Council's response to the County Council's scrutiny review.

Contact Officer:

For further information on this report please contact: Sandra Hancock,
Committee and Scrutiny Officer
telephone extension: 8377 email: legalanddemocratic@watford.gov.uk

Report approved by: Jane Custance, Head of Regeneration and Development

3.0 DETAILED PROPOSAL

- 3.1 Hertfordshire County Council has agreed to set up a review to scrutinise the effectiveness of the Highway Liaison Meeting arrangements, which succeeded the Hertfordshire Highways Watford Joint Member Panel. The scope for the review is attached as Appendix 1.
- 3.2 The scope shows that the County Council will allow one officer from each district to either provide a written statement or attend in person, setting out their authority's views about the arrangements.

- 3.3 Officers would like to take this opportunity to obtain Watford Members' views that can be incorporated into the response from Watford Borough Council. A number of questions have been provided to assist with this process.
- 3.4 Do you feel the Highway Liaison Meetings have enabled local elected representatives to work together?
- 3.5 Do you feel the Highway Liaison Meetings have informed you about the broader highways agendas, including new and developing Transport Plans and strategies and the Integrated Works Programme?
- 3.6 Have Highway Liaison Meetings provided an opportunity for all Borough Councillors to discuss borough-wide highways issues?
- 3.7 Have Highway Liaison Meetings engaged with the wider community?
- 3.8 Do you have any suggestions that could be put forward for inclusion in future Highway Liaison Meetings?

4.0 **IMPLICATIONS**

4.1 **Financial**

- 4.1.1 The Head of Strategic Finance comments that there are no financial implications.

4.2 **Legal Issues** (Monitoring Officer)

- 4.2.1 The Head of Legal and Property Services comments that there are no legal implications within this report.

Appendices

- Appendix 1 Scrutiny remit for the review of the Highway Joint Member Panels – Successor arrangements

Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

- Report to the County Council's Highways and Transport Cabinet Panel on 3 July 2012 and Cabinet on 19 July 2012

File Reference

None

SCRUTINY REMIT:

OBJECTIVE:

To review the effectiveness of the Highway Liaison Meetings (HLM) arrangements.

QUESTIONS TO BE ADDRESSED:

- 1) What was hoped to be achieved in setting up the HLMs?
- 2) Are the HLMs meeting their objectives?
- 3) What can be done to improve the existing HLM format?

OUTCOME:

For members to form a view as to the effectiveness of the new HLM arrangements.

CONSTRAINTS:

This scrutiny is not a scrutiny on the Contracted Directed services provided by Ringway; its focus is on engagement with the wider community.

EVIDENCE & WITNESSES:

1 officer from each DC/BC – either written or attend in person	
HCC Member survey	
Telephone officer interview or personal attendance from neighbouring Authorities	
Carina Helmn	Hertfordshire Association of Town & Parish Councils
2 x HCC Highways Locality Managers	HCC Highways Locality Managers
Rob Payne	Ringway's Service Integration Team Leader
Chairman of each HLM	

METHOD: One Day

DATE: 10 July 2014

MEMBERSHIP: Rob Prowse, Michael Muir, William Wyatt-Lowe & Tim Hutchings

SCRUTINY REMIT:

SUPPORT:**Scrutiny Officer:** Tom Hawkyard**Lead Officers:** Richard Jones & Chrissy Jacques**Democratic Services Officer:** Nicola Cahill**HCC Priorities for Action: how this item helps deliver the Priorities**

1. Opportunity to get the best out of life
2. Opportunity to share in Hertfordshire's strong economy
3. Opportunity to be healthy and stay safe
4. Opportunity to take part [tick]

CfPS ACCOUNTABILITY OBJECTIVES:

1. Transparent – opening up data, information and governance [tick]
2. Inclusive – listening, understanding and changing [tick]
3. Accountable – demonstrating credibility [tick]